

ATTACHMENT 2

How to update the expired ROW spreadsheet:

STEP 1
Translate information from "Current Status" column...

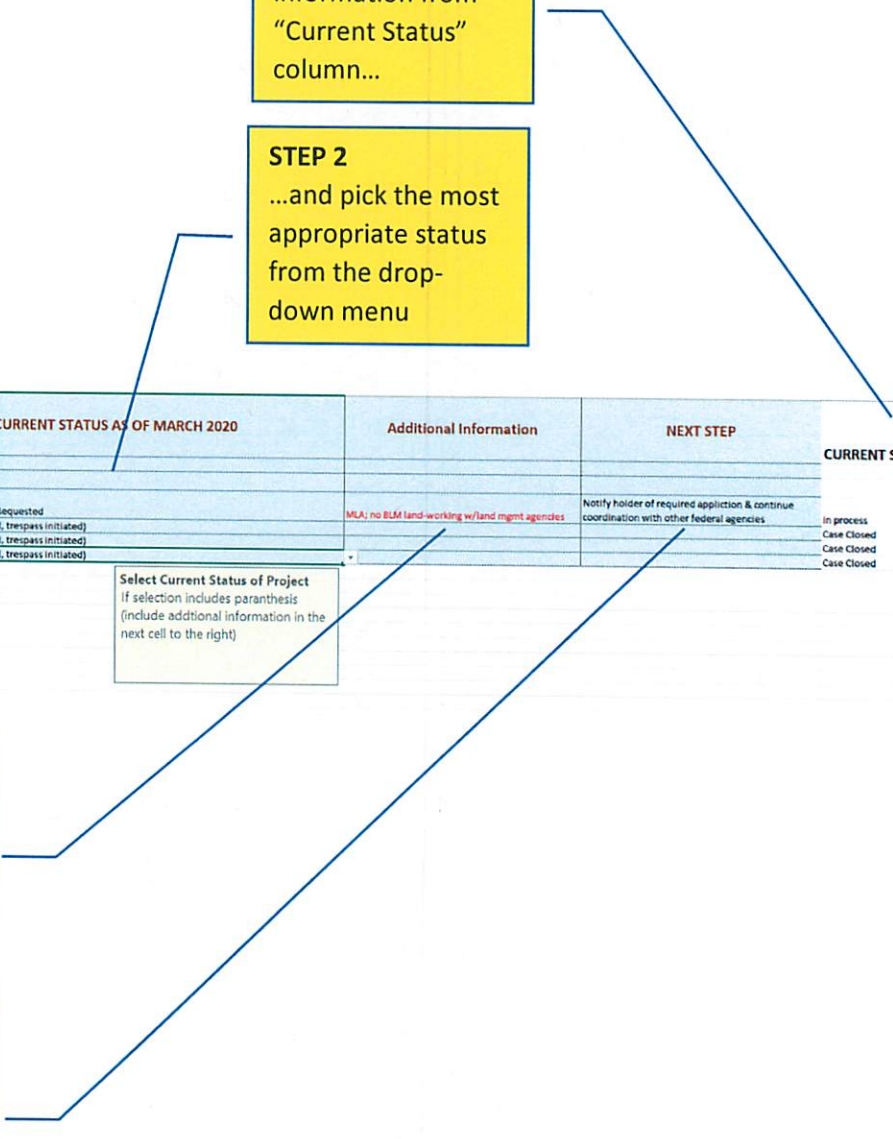
STEP 2
...and pick the most appropriate status from the drop-down menu

| OFFICE | CASE COUNT | CURRENT STATUS AS OF MARCH 2020 | Additional Information | NEXT STEP | CURRENT STATUS |
|------------------------|------------|--|---|---|----------------|
| EASTERN STATES | 4 | | | | |
| MILWAUKEE FIELD OFFICE | 4 | | | | |
| INES 037986 | 1 | Expired - No Application Requested | | | |
| MIBLM 050152 | 1 | Case Closed (relinquished, trespass initiated) | MLA; no BLM land-working w/land mgmt agencies | Notify holder of required application & continue coordination with other federal agencies | In process |
| MNM 006289 | 1 | Case Closed (relinquished, trespass initiated) | | | Case Closed |
| MNM 009427 | 1 | Case Closed (relinquished, trespass initiated) | | | Case Closed |

Select Current Status of Project
If selection includes parenthesis (include additional information in the next cell to the right)

STEP 3
provide detailed information

STEP 4
identify the next step the office is taking



If it becomes essential to add "Descriptors" for the Current Status as of March, coordinate with Jeremy Bluma at jbluma@blm.gov. Additional standard descriptors can be accomplished in the TAB shown below in the excel document but are currently locked.

| OFFICE | CASE COUNT | CURRENT STATUS AS OF MARCH 2020 |
|-------------------------------|------------|--|
| EASTERN STATES | 4 | |
| MILWAUKEE FIELD OFFICE | 4 | |
| INES 037986 | 1 | Expired - No Application Requested |
| MIBLM 050152 | 1 | Case Closed (relinquished, trespass initiated) |
| MNM 008289 | 1 | Case Closed (relinquished, trespass initiated) |
| MNM 009427 | 1 | Case Closed (relinquished, trespass initiated) |

Descriptor List | Alaska Expired | Arizona Expired | California Expired | Colorado Exp

See next page for standard descriptor list

| | A | B | C | D | E | F | G | H | I |
|----|---|---|---|---|---|---|---|---|---|
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- Expired - No Application Requested
- Renewal Application Requested (*waiting on 30-day response*)
- Held for termination. 30-day Notice sent.
- Renewal Application Received (*list what stage in process the application is at: i.e. arch,*
- Waiting on Additional Application Information (*what information i.e. map, GIS shapefil*
- Cost Recovery Requested (*waiting on 30-day response*)
- Application rejected (*list reason*)
- Offer Package Sent (*List Offer date - waiting on 30-day response*)
- Renewal Complete
- Relinquishment Filed
- Processing Relinquishment
- Case Closed (*relinquished, trespass initiated*)
- Master Agreement – planned to process (*with in X-months, or how many per month*)

Additional standard descriptors
can be added if necessary.
Email jbluma@blm.gov

