

Attachment 7

PRIVATE ACQUIRED OIL AND GAS CLOSURE CHECKLIST

Serial/Case Number: _____

Date Filed: _____

	ACTION	SURNAME / DATE
	Pre-Closure	
	Send out 60-day Plug or Produce Lessee notice	
	Closure Adjudication	
	If no/inadequate response to 60-Day Notice, issue Lessee plug and abandon notice.	
	Internal Review/Authorization	
	Peer/Secondary Review (If Applicable)	
	Records Management	
	Update LR2000/AFMSS	
	Update the case file .	