

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

EQUIPMENT APPLICATION COVERSHEET

Note: This coversheet is provided to help guide the equipment approval application process. The applicant may choose to use this coversheet to accompany the application but is not required to do so. The information on this coversheet is consistent with the information already required 43 CFR subparts 3174 & 3175.

GENERAL INFORMATION

Date: _____ Type of Equipment: _____

TEST SPECIMEN INFORMATION

02A. Product Name	
03A. Manufacturer Company Name	
04A. Manufacturer Contact Name	
05A. Address (Street)	
06A. Address (Line 2)	
07A. City, State, Zip Code	
08A. Phone Number	
09A. Email	

Applicant (If Other Than Manufacturer)

10A. Company Name	
11A. Contact Name	
12A. Address (Street)	
13A. Address (Line 2)	
14A. City, State, Zip Code	
15A. Phone Number	
16A. Email	
<Either 17A or 18A must be Attached>	
17A. Manufacturer Letter	
18A. Notarized Affidavit From Applicant	
19A. Has Product Previously Been Evaluated	Yes No

3RD PARTY LAB INFORMATION

20A. Company Name	
21A. Contact Name	
22A. Address (Street)	
23A. Address (Line 2)	
24A. City, State, Zip Code	
25A. Phone Number	
26A. Email	
27A. Date of Test	
28A. Name of Person Conducting Test	
29A. Accreditation Information	
30A. Expiration of Accreditation	

DETAILED INFORMATION ON TEST SPECIMEN(S)

(Use multiple pages if needed)

01B. Make	
02B. Model	
03B. Size	
04B. Serial Number / Date of Manufacture (Specimen 1)	
05B. Serial Number / Date of Manufacture (Specimen 2)	
06B. Serial Number / Date of Manufacture (Specimen 3)	
07B. Serial Number / Date of Manufacture (Specimen 4)	
08B. Serial Number / Date of Manufacture (Specimen 5)	
09B. Design Pressure Range (With Units)	
10B. Design Operating Temperature Range (With Units)	
11B. Design Ambient Temperature Range (With Units)	
12B. Electrical Power (If needed)	
13 B. Does this make, model, and size have NIST certification?	Yes No
14 B. Does this make, model, and size have OIML certification?	Yes No

NOTICE TO APPLICANTS:

1. Please direct any questions or concerns about the contents of these testing protocols to the PMT via the email PMT@blm.gov. Only questions or concerns directed to PMT@blm.gov will be considered.
2. All applications must include a copy of the manufacturer's device specifications. These specifications must include the reference accuracy of the device stated in either percent of reading, percent of full scale, or units of measure. The design limits of the device (such as flow rate range, pressure range, temperature range, etc.) which include the limits of process fluid and ambient conditions. If applicable, the specifications should include other device information (such as zero stability, factory configurations, etc.) necessary for review of the device.

KEY:

01A. Date of Application – date in which the application with test data results pursuant to the applicable test protocol is submitted to BLM

02A. Product Name – the marketed name of the test specimen

03A. Manufacturer Company name – the name of the company that produces the test specimen

04A Manufacturer Contact Name – a point of contact with the manufacturing company familiar with the testing to whom BLM may direct questions

05A Address Line 1 – Street address – Business address of the Manufacturer Contact person

06A Address Line 2 – Suite number associated with the street address of the manufacturer

07A City, State, Zip Code – Associated with the manufacturer’s business address

08A Phone number – Phone number of the Manufacturer Contact person named in 04A

09A Email – Email address of the Manufacturer Contact person named in 04A

10A Company name – Company name of the applicant when the applicant is other than the manufacturer of the device

11A Contact name – a point of contact of the applicant for the Company named in 10A

12A Address (Street) – Street address – Business address of the Company contact person named in 11A

13A Address Line 2 – Suite number associated with the street address of the Company named in 10A

14A City, State, Zip Code - Associated with the Company’s business address named in 10A

15A Phone number – Phone number of the Company Contact person named in 11A

16A Email – Email address of the Company Contact person named in 11A

17A Manufacturer Letter - An authorized representative of the manufacturer submits a letter to the PMT

- confirming the manufacturer that manufactures the device and supplies it to the entity marketing the device under a private label; and
- provides concurrence that the marketing company is licensed to market the device under a different name and model number; and
- includes the specific model number(s) and size(s) of devices the manufacturer supplies to the marketing company

18A Notarized Affidavit from Applicant – An authorized representative of the marketing company submits a notarized affidavit to the PMT

- listing all changes the marketing company makes to the device; or
- certifying that the marketing company receives the device from the manufacturer and rebrands the device without making any changes that would affect the performance of the device; and
- providing a cross reference between the model number provided by the manufacturer with the model number placed on the device by the marketing company, if applicable.

19A Indicate “Yes” here if the device has previously received an approval from the BLM. If either the original manufacturer or the private label submitted data for the device to the PMT for review, and the BLM approved it, the PMT may consider extending the approval recommendation to the other company, without requiring additional testing.

20A Company name – Company name of the 3rd party laboratory conducting the test

21A Contact name – Point of contact from the company named in 20A

22A Address (Street) – Address of the company conducting the test

23A Address (Line 2) - Suite number associated with the street address of the Company named in 21A

24A City, State, Zip Code - Associated with the Company’s business address named in 20A

25A Phone number – Phone number of the Company Contact person named in 20A

26A Email – Email address of the Company Contact person named in 20A

27A Date of Test – First day of the first test conducted

28A Name of person conducting the test – Name of lab representative overseeing the test at the test facility

29A Accreditation Information – Name of accrediting body and the accreditation standard to which the 3rd party lab is certified

30A Expiration of Accreditation – Date on which the applicable accreditation of the laboratory expires

01B Make – A style or series within the manufacturer’s product line.

02B Model – Model number must represent a unique design that does not change the critical characteristics of the test specimen. The parts of the model number must be explained and designated as critical or non-critical (per the General Section Subpart B of the corresponding testing procedure), as an attachment to the cover page.

03B Size – Nominal size of test specimen, as applicable

04B / 05B / 06B / 07B / 08B Serial number / Date of Manufacture – serial number from the test specimen and the date of manufacture

09B Design Pressure Range (with Units) – Manufacturer’s published minimum allowable operating pressure and maximum allowable operating pressure, where applicable

10B Design Operating Temperature Range (with Units) - Manufacturer’s published minimum allowable operating temperature and maximum allowable operating temperature, where applicable

11B Design ambient Temperature Range (with Units) - Manufacturer’s published minimum allowable ambient temperature and maximum allowable ambient temperature, where applicable

12B Electrical Power (if needed) – description of electrical power characteristics, i.e. DC/AC, voltage, etc.

13B NIST is the National Institute of Standards, in this space indicate if the make, model, and size being submitted for BLM approval has previously received a NIST certification. If so, include a copy with the application.

14B OIML is the International Organization of Legal Metrology, in this space indicate if the make, model, and size being submitted for BLM approval has previously received a certification from OIML. If so, include a copy with the application.