

Attachment 1
BUREAU OF LAND MANAGEMENT
NATIONAL MITIGATION AND CONSERVATION ACCOUNT
DEPOSIT DOCUMENT

*Detailed instructions for properly completing this document are below (pp. 6-7).
The applicable BLM State Office is responsible for submitting this completed form to the National Fish and Wildlife Foundation (NFWF) when a project Permittee will be depositing funds with NFWF. Once the Deposit Document is completed the applicable BLM State Office shall submit it to NFWF, and should submit copies to the BLM Representative and the Permittee. The Permittee should include a copy with the deposit.*

PROJECT INFORMATION

Project Name:

Project Phase *(if applicable):*

Project Location *(State(s), County(ies)):*

Project Permittee *(and, if applicable, the parent company):*

Project Permittee Contact Information *(if available at time this form is submitted to NFWF):*

Decision Document Attached [insert name of Decision Document, date, and permit #]

Project Decision Document Identification/Tracking Number *(ePlanning NEPA #):*

BLM SUB-ACCOUNT INFORMATION

Check the applicable Sub-Account to which monies are to be deposited.

If this is the initial Deposit Document for Sub-Account establishment and the initial deposit, please check this box

BLM [applicable name in checked box below] State Office Sub-Account

Alaska Arizona California Colorado Idaho Montana Nevada

New Mexico Oregon-Washington Utah Wyoming Eastern States

Flat-Tailed Horned Lizard Conservation Sub-Account

Arizona Desert Tortoise Mitigation Sub-Account

Nevada Desert Tortoise Mitigation Sub-Account

Name of BLM State Office Sub-Account Representative:

BLM State Office(s):

BLM District Office(s) (if applicable):

BLM Field Office(s) (if applicable):

Name of BLM Contact Person(s):

MONIES REQUIRED FOR DEPOSIT:

Check the applicable box below and specify the dollar amount(s) for deposit.

BLM [applicable name in checked box above] State Office Sub-Account Deposit

Mitigation Activities	\$ _____
NFWF Deposit Fee (\$3,400 to be paid by initial depositor)	\$ _____
NFWF Annual Fee (estimated)	\$ _____
NFWF RFP Fee (\$30,000 (2022 dollars), as adjusted by CPI, consult NFWF for amount prior to deposit)	\$ _____

Flat-Tailed Horned Lizard Conservation Sub-Account Deposit

Mitigation Activities	\$ _____
NFWF Deposit Fee (\$3,400 to be paid by initial depositor)	\$ _____
NFWF Annual Fee (estimated)	\$ _____
NFWF RFP Fee (\$30,000 (2022 dollars), as adjusted by CPI, consult NFWF for amount prior to deposit)	\$ _____

Arizona Desert Tortoise Mitigation Sub-Account Deposit

Mitigation Activities	\$ _____
NFWF Deposit Fee (\$3,400 to be paid by initial depositor)	\$ _____
NFWF Annual Fee (estimated)	\$ _____
NFWF RFP Fee (\$30,000 (2022 dollars), as adjusted by CPI, consult NFWF for amount prior to deposit)	\$ _____

Nevada Desert Tortoise Mitigation Sub-Account Deposit

Mitigation Activities	\$ _____
NFWF Deposit Fee (\$3,400 to be paid by initial depositor)	\$ _____
NFWF Annual Fee (estimated)	\$ _____
NFWF RFP Fee (\$30,000 (2022 dollars), as adjusted by CPI, consult NFWF for amount prior to deposit)	\$ _____

TOTAL DEPOSIT for Project (or Project Phase) \$ _____

Prior Deposit Document(s) submitted for previous deposit(s) for this same project:
(check and complete, if applicable)

Project Phase: _____ **Deposit:** \$ _____

Project Phase: _____ **Deposit:** \$ _____

Project Phase: _____ **Deposit:** \$ _____

SUB-ACCOUNT MITIGATION ACTIVITIES DETAILS:

Check the applicable box(es) below for the Sub-Account(s) that is/are to receive monies and provide the required information. See the instructions below before completing this section.

BLM [applicable name in checked box above] State Office Sub-Account Mitigation Activities:

1. Description of Mitigation Activities *(See instructions below before filling in this section.):*

2. Citation (e.g., page, section, condition number) to Applicable Decision Document(s) *(These documents must be provided to NFWF at time of submission of Deposit Document.):*

3. Implementation Schedule *(including determination of start date, performance period, and due date and determination method for satisfaction of mitigation requirements):*

4. BLM Contact Person and Information:
[insert BLM Office]
[insert BLM Contact Person's Name}
[insert BLM Office Address]
[insert Phone Number]
[insert Email Address]

Flat-Tailed Horned Lizard Conservation Sub-Account Mitigation Activities:

- East Mesa** **West Mesa** **Arizona (Yuma)**

1. Description of Mitigation Activities *(See instructions below before filling in this section.):*

2. Citation (e.g., page, section, condition number) to Applicable Decision Document(s) *(These documents must be provided to NFWF at time of submission of Deposit Document.):*
3. Implementation Schedule *(including determination of start date, performance period, and due date and determination method for satisfaction of mitigation requirements):*
4. BLM Contact Person and Information:
[insert BLM Office]
[insert BLM Contact Person's Name}
[insert BLM Office Address]
[insert Phone Number]
[insert Email Address]

Arizona Desert Tortoise Mitigation Sub-Account Mitigation Activities:

- Sonoran Desert Tortoise** **Mojave Desert Tortoise**

1. Description of Mitigation Activities *(See instructions below before filling in this section.):*
2. Citation (e.g., page, section, condition number) to Applicable Decision Document(s) *(These documents must be provided to NFWF at time of submission of Deposit Document.):*
3. Implementation Schedule *(including determination of start date, performance period, and due date and determination method for satisfaction of mitigation requirements):*
4. BLM Contact Person and Information:
[insert BLM Office]
[insert BLM Contact Person's Name}
[insert BLM Office Address]
[insert Phone Number]
[insert Email Address]

Nevada Desert Tortoise Mitigation Sub-Account Mitigation Activities:

- Southern Nevada District Office** **Lincoln County**

1. Description of Mitigation Activities *(See instructions below before filling in this section.):*

2. Citation (e.g., page, section, condition number) to Applicable Decision Document(s) *(These documents must be provided to NFWF at time of submission of Deposit Document.)*:

3. Implementation Schedule *(including determination of start date, performance period, and due date and determination method for satisfaction of mitigation requirements)*:

4. BLM Contact Person and Information:
 [insert BLM Office]
 [insert BLM Contact Person's Name}
 [insert BLM Office Address]
 [insert Phone Number]
 [insert Email Address]

BLM Representative Approval: *(If this is the initial Deposit Document for the Sub-Account establishment and initial deposit, BLM Representative to sign and date this form prior to its submission to NFWF):*

- This Deposit Document has been checked for completeness by the BLM Representative**

- The BLM elects to designate the BLM State Office Sub-Account Representative below to function as the BLM Representative for purposes of this Sub-Account** *(check if applicable):*

 (Name)

 Date

Email:

Phone:

BLM State Office Representative Approval:

- This Deposit Document has been checked for completeness by the BLM [insert State name] "State Office Sub-Account Representative** *(BLM State Office Sub-Account Representative to sign and date this form prior to its submission to NFWF):*

 (Name)

 Date

Email:

Phone:

DEPOSIT DOCUMENT INFORMATION & INSTRUCTIONS

The Deposit Document is used for internal purposes by the Bureau of Land Management (BLM) and the National Fish and Wildlife Foundation (NFWF). The Deposit Document is not itself a Decision Document.

The Deposit Document is to be filled out by the appropriate BLM Office staff (i.e., the representative staff person with knowledge of the project in the BLM office responsible for issuing the Decision Document). The BLM Office staff who takes the lead in preparing the Deposit Document shall coordinate with the BLM Representative and/or their BLM State Office Sub-Account Representative, as applicable, and NFWF staff prior to finalizing the Deposit Document. If it is the initial Deposit Document for the Sub-Account establishment and initial deposit, the BLM Representative is to sign and date the Deposit Document prior to its submission to NFWF). The BLM Representative and/or BLM State Office Sub-Account Representative, as applicable, is/are responsible for checking the Deposit Document for completeness. Once the Deposit Document is completed and signed by the BLM Representative and/or BLM State Office Sub-Account Representative, as applicable, it will be submitted to NFWF. After NFWF has verified its receipt and accuracy, a copy should be submitted to the Permittee. The Permittee should be instructed to include a copy of the Deposit Document with the deposit.

Instructions for Preparing the Deposit Document:

- Complete the **Project Information** section of the Deposit Document. Note that a copy of the Decision Document must be attached to the copy of the Deposit Document submitted to the Foundation.
- Complete the **BLM Sub-Account Information** section of the Deposit Document. Identify any BLM District or Field offices involved with the land use authorization for the project. If a Field Office is the responsible BLM Office for completing the Deposit Document, the BLM State Office Sub-Account Representative should ensure that the applicable District Office also receives a copy of the completed, signed Deposit Document.
- Complete the **Monies Required for Deposit** section of the Deposit Document. There are twelve non-resource-specific BLM State Office Sub-Accounts (one Sub-Account for each State Office) and three resource-specific Sub Accounts approved for establishment under the BLM National Account. For each Sub-Account, there is a one-time Deposit Fee to establish the Sub-Account and an Annual Fee. The one-time Deposit Fee will be paid by the initial depositor. The Annual Fee is the greater of three percent (3%) of the funds under management in the Sub-Account or One Thousand Dollars (\$1,000). The first line is the amount of funds to be deposited for the “Mitigation Activities.” The second line is the amount of funds to be deposited for the NFWF Deposit Fee; this applies only to the initial depositor. The third line is for an estimated amount of funds to be deposited for the NFWF Annual Fee for each year BLM anticipates the monies will exist in the Sub-Account. The

fourth line is the amount of funds to be deposited for an RFP if the BLM chooses to have NFWF conduct a RFP process to accomplish the Mitigation Activities (e.g., a habitat restoration/improvement project). The NFWF RFP Fee is \$30,000 (2022 dollars), as adjusted by CPI.

1. Check the box next to each Sub-Account that is to receive monies for Mitigation Activities for the permitted project or project phase(s). For BLM State Office Sub-Accounts, check the box next to the applicable BLM State Office.
2. Specify the dollar amount to be deposited into each such Sub-Account for Mitigation Activities.
3. Specify the dollar amount to be deposited into each such Sub-Account for any applicable Deposit Fee, Annual Fee, or RFP Fee. (Contact NFWF with any questions about whether any such fees are applicable, and the amount of the RFP Fee, if applicable.)
4. Add the dollar amounts described above and provide the “TOTAL DEPOSIT” dollar amount to be received from or on behalf of the Permittee.
5. If the deposit is for a project that made one or more deposits for a prior phase of the same project, check the “Prior Deposit Document” box and specify the previous phase and dollar amount deposited.

Complete the **Sub-Account Mitigation Activities Details** section of the Deposit Document.

1. Describe the Mitigation Activities to be conducted with the monies deposited. Identify the resource(s) requiring mitigation, the type of mitigation to be accomplished (e.g., land acquisition, habitat restoration/enhancement/improvement, invasive species treatment, or any short-term management/monitoring of the mitigation area), the acreage totals, and any other applicable information.

If the monies to be deposited are for long-term management/monitoring of the project or mitigation area, are intended to fund a management endowment or other long-term conservation requirement, contact the BLM Representative and NFWF staff to discuss whether an additional Sub-Account with a long-term investment strategy is needed BEFORE submitting the Deposit Document.

2. Include the citation (e.g., page, section, condition number) to the applicable Decision Document(s). Note that a copy of the Decision Document must be provided to NFWF at time of submission of Deposit Document.
3. Specify the implementation schedule, including determination of start date, performance period, and due date, and determination method for satisfaction of mitigation requirements (i.e., performance criteria).
4. Provide the name of the BLM Contact Person for the Project and their contact information. This person will coordinate with NFWF to ensure expenditures from the Sub-Account are in accordance with the Decision Document.

- Submit the completed Deposit Document to the **BLM Representative and/or BLM State Office Sub-Account Representative**, as applicable, for review and signature prior to submitting it to NFWF. After NFWF has verified its receipt and accuracy, a copy may be submitted to the Permittee.