

Cliffside Refiners Limited Partnership Meeting

August 31, 2021 @ 9:00 AM

Attendees:

(Cliffside)	Brad H.	Robert J.	Mark M.	Keith L.	Mandela K.
(Downtown)	Emress B.	Sam B.	Roger H.		
(NOC)	Emmett L.				
(CRLP)	Nick D.	Bob L.	Brad B.	Matt T.	
	Kaylyn S.	Mike D.	Mike C.	John S.	Nick H.

Roll Call

➤ Noted

Nick D.-Antitrust guidelines apply.

Robert J.-I will be leaving Sept 3rd but Mandela will be coming after me on a 30 day detail.

Mandela K.-Yes, I am originally an engineer out of the Carlsbad Field Office. I will be here for a 30-day detail to help in the transition of the plant manager. I am happy to hear from everyone and hope to know you over the time that I am here.

Robert J.-Mandela will be doing the daily reports starting the 12th of Sept. A selection has been made for the plant manager but that is pending HR getting through that process.

Nick D.-Amarillo reports for COVID, hospital rates are down just a bit. Case rates continue to go up. We are seeing that all over the country.

Brad B.-One of our employees supporting the restart was exposed from his family at home late Friday, he will be getting tested and will be quarantined at the first symptom. We were able to get some people in here late Monday and work is progressing.

Nick D.-If anything changes Brad will let us know. I received a note from someone in the contracting office indicating that the BLM as well as other government offices will be employing a certification process by which people coming to BLM facilities would be asked to fill out a certification as to their COVID status whether they have had shots whether they have not had shots and a whole list of things. I have provided this to the companies that provide support at the site. This was primarily for offices, that said there are buildings and enclosures at Cliffside.

Emmett L.-I don't have anything else to add, the implementation date was the date of that letter. Let me know if you have any questions.

Sam B.-There is this coming requirement to certify the vaccination status but I don't have any new policy coming down so I am not sure of the date as to when that will be required.

Robert J.-We had the BLM employees to do a certification of their status at their station and I am with Mark I don't want to give that information. I don't know how well that was. We are still implementing the same standards for now. The guard is still checking temperatures so if it is normal, they are still allowed to come in until that is implemented. Until we get further word things will stay the same.

Nick D.-So not implemented yet at the plant. Follow up with Sam if you have questions.

Any other questions?

We will move along. The biggest issue is we are not in operation, September is upon us. There are a lot of items on the project list. Robert provided an update on that yesterday. What we do want to hear is a general progress report and any items that are considered critical path. Then what is the target date.

Robert J.-Things are moving along for completion end of this week. There are some policies that we have to write. Our employees are busy restoring things to their original state. Things like the DGA where we have made changes over the years and we haven't had those on red line. Things like the NGL tank and the Cold box we are restoring those to the P&ID drawings and we will have Brad walk through and take a look and make sure that is done. That should be done this week. The policies will be provided with MOCs today and tomorrow. We are making the policies that were identified as high like SWIM procedures outlining that policy. Those I think will be done by Thursday. The state director and the associate state director for BLMs New Mexico State Office will be here on Thursday to assess our readiness for restart. I think that will go well barring any unforeseen activities. The knockout tank seems to be our most difficult process. We have a crane coming in and Brad is working on getting the lugs put on it. The previous lugs were found to be unsatisfactory. Barring any calamities that will be a Thursday or Friday completion. Optimistically starting to cool the plant with feed gas it will take a couple of days, a few days of cooling down and a couple of days to start the plant so, I'm assuming that is all going to start Saturday. I will let Brad talk about the construction activities that CRLP has performed.

Brad B.-Yeah not much to add there it is clearly the critical path now. If you are wanting to start up on Saturday what we are working on right now, everyday we have worked on it we have found something else on it. We are very close to lifting it we should get that done today. Lay it down on a tray, get it purged and start getting two welders working on it. Little optimistic that we won't have to work on Saturday, we will just have to see as we get to the Thursday time frame just where we are at. Not going against Robert, I think it is Saturday, we will see.

Robert J.-I will support that Brad there is always the pessimist in us that says something will come up but if we stay on track, we should be good. I will be flying out on the 3rd but I am still

available to help Sam as needed. Mandela will provide good coverage until hopefully the beginning of October when they can get a permanent plant manager in place. I appreciate all of the thank yous but really want to say that Brad and his team and CRLP and the contractors have done an outstanding job, the crew here at the plant and Nick H. giving the training for lock out tag out. It has been a good experience for me, but you have a great crew out here that will continue to support you.

Nick D.-So for Robert and Brad what I heard was the critical path is the knockout drum. I understand that something else could come out in the knockout drum. But I am not hearing that there is anything else.

Robert J.-That is exactly right. All the things marked high we are going to try to have done this week. If Brad gives me a thumbs up, then that is the message I relay to the State Director. That is a 7-day process to get the plant restarted. So, we could start that process sometime after Labor Day if everything works out the way we want it to.

Brad B.-Saturday would be the earliest they can start working on getting the air out of all the places we have been working on.

Robert J.-There will be operating checks we have to do before we can start introducing gas into the system.

Brad B.-What about manpower do you have plenty of people who will be able to start that work Saturday?

Robert J.-Yes, we are at 100%, we don't have anyone out for COVID.

Nick D.-We know critical path we know what is in front of us. We have been seeing reports daily and Robert has been inputting changes on those reports. What I ask is that we get some more on those reports not just that we aren't up yet. So the detail on that we will be looking forward on Saturday, Sunday and Monday.

Robert J.-As soon as Sam and the state director give us the thumbs up we will relay that in the daily report.

Nick D.-Questions for anyone?

Mike D.-Corrosion inspection under the insulation is that done?

Brad B.-Inspections including under insulation is still ongoing and will be complete by Friday.

Robert J.-We found some insulation that was moist which presents a potential corrosion issue but we haven't found any corrosion yet.

Mike D.-Ok thank you.

Nick D.-Anything else?

Sam are you having the storage meeting today?

Sam B.-Yes at 11:00, same time.

Nick D.-Ok anything else we need to address?

Ok thank you Emress for setting this up.