

Example Certification Memorandum

In Reply Refer To:
3802/3809

Memorandum

To: Assistant Director, Minerals and Realty Management

From: State Director, State

Subject: Fiscal Year (Year) 3809 State Director Bond Review Certification

In accordance with the Bureau of Land Management (BLM) Manual Section MS-3809, Surface Management, this memo transmits certification that offices under my jurisdiction reviewed all reclamation cost estimates for 3809 Notices and Plans of Operations requiring review, and the reclamation estimates are adequately funded or have a Corrective Action Plan. In addition, all Notices that have been expired for greater than 36 months have Corrective Action Plans.

The “Authorized Plans and Notices” section of Bond Review Report (BRR) indicated that the BLM requires [number] Corrective Action Plan(s) for Plans and Notices that are not adequately funded or timely reviewed. In addition, we have identified Notices and Plans with deficiencies that the operator will bring into conformance with the regulations and applicable BLM policy as soon as practicable. Please refer to the Corrective Action Plans for a detailed description and timeline of compliance activity.

The “Expired Notices” section of the BRR indicated that there are Notices within this State that have been expired longer than 36 months. Attached are the Expired Notice Reduction Strategies for the necessary district and field offices.

If you have any questions, please contact [Name, Title, Office] at [Phone Number].

Attachments

1. Corrective Action Plan Summary ([#] p)
2. (State) LR2000 Bond Review Report “Authorized Plans and Notices” ([#] p)
3. District/Field Office - Expired Notices Reduction Strategy ([#] p)
4. (State) LR2000 Bond Review Report “Expired Notices” ([#] p)

cc:

Division Chief, Solid Minerals (WO-320)
Adam Merrill, Geologist (WO-320)