

Instructions for Compiling Utah BLM Documentation of Experience

Education, geographic experience and time of involvement in equivalent and relevant duties are key elements of qualification standards.

- **Education** is documented by listing the pertinent degrees, major, institution and year(s) of award.
- **Experience** cited must reflect the Utah Cultural Resources Inventory Guidelines requirement for a minimum of 16 months of experience in similar and related duties to qualify as a Principal Investigator (PI) or 12 months of experience in similar and related duties to qualify as a Crew Chief (CC). Minimum experience with prehistoric resources must be documented separately from that for historic period archaeological resources. The 16/12-month minimum may be accrued anywhere so long as the experience is similar and related to those of the proposed classification. However, within these time frames must be at least 4 months of experience in each of the culture areas associated with the Utah Permit Areas. Locations acceptable for accruing experience are listed in the document “Qualifying Regional Experience for Utah BLM Permit Areas.”
 - In evaluating an applicant’s **geographic experience qualifications for prehistoric archaeological resources**, BLM utilizes the “Qualifying Regional Experience for Utah BLM Permit Areas” which draws from a number of sources to identify qualifying counties for cultural areas.
 - An individual’s experience must be documented separately for each subarea in which qualification for work in the capacity of CC or PI is requested. Experience should be documented using the categories in Table 1. The duration should be summarized in work months. List as many projects as necessary to meet the minimum time requirement for each subarea.

Table 1. Prehistoric Archaeological Resources Geographic Experience

Project Name	Subarea	County, State	Similar/Related Duties (e.g., field, lab, report)	Employer/ Sponsor	Total (in work months)
	Great Basin				
	Virgin				
	San Juan				
				Total	

- In evaluating qualifications, Utah BLM considers a person’s **geographic experience with historic period archaeological resources** of the kinds found commonly in the Great Basin and Colorado Plateau. At least 12 months of experience in research concerning cultural resources of the period (historic or prehistoric) which is the focus of the proposed work. This experience may be part of the experience required above, such as western homesteads, industrial mining features and sites, mining habitation areas, irrigation systems, roads and rail systems and their related features, etc. Experience should be documented using the format in Table 2. The duration should be summarized in work months. List as many projects as necessary to meet the minimum time requirement.

Table 2. Historic Period Archaeological Resources Geographic Experience

Project Name	Location	Similar/Related Duties (e.g., field, lab, report)	Employer/ Sponsor	Total (in work months)
Total				