

## Cliffside Refiners Limited Partnership Meeting

October 2, 2018 @ 9:00 AM

### Attendees:

(Cliffside) Brad H. Mark M. Emress B. Barry S. Rodney C.

(Downtown) Alex C. Sam B.

(NOC) Heath M.

(CRLP) Nick D. Bobby S.

I. Call to Order

II. Roll Call

- Noted

III. Antitrust Issues

**Nick D.**-Provided to list of attendees on call, if anyone has any questions please let me know

1. FAR Contract Invoicing

**Nick D.**-nothing new

2. Review Plant Issues/Deficiencies

**Nick D.**-Discussed 6151 needs to be repaired any movement on that?

**Mark M.**-We are ordering parts.

3. Review Projects and Proposals

**Nick D.**-*Booster compressor*—nothing changed, still working on it right?

**Heath M.**-no nothing new we are still working on it. We are not going to make the October 15<sup>th</sup> date.

*Training proposal*—Ted arrived and worked all day Sunday and Monday. Set to have another good day today. It is balanced well between phase I and phase II. We are trying to do a detailed walk through of how the startup should happen, there are still some mysterious processes that we are trying to document.

**Nick D.**-Coming out of this week will you have settled on dates for employee training?

**Mark M.**-What will come out of this is MOCs to implement the changes between the prior and current versions of the SWIM manuals. A date for the classroom portion is not set yet.

**Nick D.**-Bobby and I were talking after his visit. PSM, OSHA, CASHE were discussed and he had some thoughts about helping you out.

**Bobby S.**-I was wondering if it would be worth the time to get a consultant out there to go through the findings and get them taken care of.

**Mark M.**-We are kind of doing this in phases operating procedures, then operator training, then process hazard analysis. We have two findings there, one is the 5 year update requirement the second one is a siting study that is actually part of the PHA process. Then I would like to build a shadow database of everything Process safety management records. We would like to have a PSM library on site.

*DCS*—**Barry S.**-I think they were trying to get a schedule date for guy from Siemens to come down and look everything over. Clean up on DCS while they are here.

**Nick D.**-That agreement is a use it or lose it agreement. We paid money for service and you have so many days/hours to use it.

*Waukesha*—Still no response about the CO monitor.

**Nick D.**-Should we proceed?

**Barry S.**-I really wanted to address the CO in the realm of the project.

*Heat trace*—We can try to help you with that if you need specifications. Every plant goes through it each year. To me it is clear that it is a BLM project. Do you need something from me to get that started?

**Barry S.**-I think some heat trace was removed when it was discovered that it was the wrong one. I look at it as maintenance, if we took it off then we have to put it back.

**Nick D.**-I think in the past you have used a contractor. I think the commercial companies do too.

**Bobby S.**-There is a large list of items that they want to be heat traced. I think Mark is wondering how to get it done and paid for.

**Mark M.**-we are hoping to find people to do the work and pass the invoices to CRLP.

**Heath M.**-If there is stuff to be done on the time and materials we need to identify it and give it to Nick and then CRLP goes out and does the work and invoices for it on a time and material basis. It is not us setting it up it is not us doing the work and then handing invoices over to them. It has to be run through CRLP, that is what the time and materials it is us approving it but once you find it you have to pass it over to CRLP.

**Nick D.**-If you develop a scope then give it to us and we will go from there.

4. **Review Event Horizon**- nothing new

5. **CRLP Plant Visits**

Ted is on site, Bobby was there last week. Bobby will let us know next week when he is available.

**Barry S.**-I will be on vacation from the 12<sup>th</sup>-25<sup>th</sup>.

**Mark M.**-It would be ok with me as we considered Ted's visit here this week the October requirement.

6. **Miscellaneous**