

Cliffside Refiners Limited Partnership Meeting

January 2, 2019 @ 10:00 AM

Attendees:

(Cliffside) Emress B. Barry S. Rodney C. Mark M. Tim D.

(Downtown) Amanda C.

(NOC) Heath M.

(CRLP) Nick D. Bobby S. (Praxair)

Bob L. (Air Products)

I. **Call to Order**

II. **Roll Call**

- Noted

III. **Antitrust Issues**

Nick D.-Provided to list of attendees on call, if anyone has any questions please let me know

1. **FAR Contract Invoicing**

Nick D.-I received a continuation of work notification memo from Melissa. Operations in Amarillo will continue.

2. **Review Plant Issues/Deficiencies**

Nick D.-Barry and Mark brought up the issue of the CO2 analyzer on CHEU DGA. We contacted ABB, CRLP issued a purchase order to ABB. ABB had gotten with Barry and have agreed that this week the ABB representative would show up with the parts and complete the work.

Nick D.-I don't think there is anything new for the LSS. Everyone has the agenda so read through that and if it doesn't look right then let me know. Most of the items had been addressed, there were a few outstanding.

3. **Review Projects and Proposals**

Booster Compressor

Nick D.-It has been 2 weeks since we had a call. Amanda do you want to comment? Maybe on how we work around the validation process?

Amanda C.-Alex is back tomorrow and he, Mark, and I will be working on a few things to get you a list of work that BLM will be doing. NLT Monday you will have a list from us. We will also need from CRLP a validation list for all of those items. We also need a point of contact for each item so that we can contact them along the way and not wait until the validation to realize that it is wrong. Along with schedule too.

Brad B.-Nick my intentions were to identify items before we got to that completion portion of their work. I assume there is something in the plan for us to do that.

Nick D.-Yes CRLP and Air Products have to come together and decide what it requires to do that. I think we would all expect that it goes parallel with the work. If it is validated to your standard then it is validated to the CRLP standard.

Amanda C.-We need to know too if there are things that need to be done before the contract work. We will have a schedule of when we will have each of the items done and if there is anything out of place or anything that will affect the other work or the final acceptance we will need to know that.

Nick D.-Brad can you kind of outline your next step?

Brad B.-I already have the electrical relay company scheduled for Monday so we will meet them there Monday to download some of the settings off of the relay. We will probably kick off work the following day. Going after the gaskets which we feel is a pretty big job. I'm wanting to know when I can meet with Alex out there so we can go over the scope.

Amanda C.-I think the 7th will be a good day for him to meet you.

Nick D.-Will any updates be posted on the website as to progress on the project?

Heath M.-As far as progress as to how the project is going no that will not be posted not right now.

Training proposal

Nick D.-As I understand Mark you and Ted will get together to finalize phase II training.

Mark M.-Yes that is correct.

4. Review Event Horizon

5. CRLP Plant Visits

Nick D.-January site visit TBD--Bobby will speak to Mark M. to determine visit

6. Miscellaneous