

**Monthly CRLP meeting**  
**May 3, 2018 @ 1:00 pm (CST)**

**Attendees:**

Heath M.    Joan G.    David R.    Nick D.    Sam B.    Mark M.  
Barry S.    Emress B.    Alex C.    Tim D.    Brad B.    Brad H.  
Brock V.

I. Roll Call – Taken

II. Open Issues

- **Payment(s)**

**Joan** – David is assisting me with catching the budget up through March 31, 2018.

**Nick D.** – I have only received a partial payment for the month of March. All accept 2 invoices from our account.

**David** – I just need a copy of the invoices

**Sam** – we are diligently trying to close out everything under the agreement.

- **Identify FAR Base Contract rolls**

**Prior Agreement** – Christine Shaver (Grants Management Officer)

**FAR Based Contract Officers (CO's)** – Melissa Hutchison and Heath Moore

**Four Contract Officer Representatives (COR's)** – Barry Stoll, Brad Hayworth, Alex Chau, and Mark Musick.

**Minutes/Notes** – Taken by Emress Bevers and Brock Van Anden. Notes will only highlight major discussion points (**not legal document**).

- **Heath M.** – I do not have anything to discuss at this time.

- **Sam** – COR's need Nick D. permission before speaking to CRLP personnel.

- **Nick** – Provided a CRLP point of contact list to Melissa and Heath.

- **Heath/Sam** – contingencies are in place regarding communication. Heath, Melissa, and Nick need to cover the contingencies and work accordingly.

**CRLP Agenda – Nick DeMai**

- **Status of Booster Compressor**

**Alex** – Working with the contractor to complete the PSM documentation

- The contractor is assisting the BLM with drafting the operating procedures, the PM program, and the mechanical integrity program.
  - BLM is looking at approximately the end of May for an attempted tie-in.
- **Nick** – Alex once all this is complete, when will Air Products, and CRLP proceed with the commissioning work with BLM?
 

**Alex/Brad B/Nick D.** – Brad Beckley stated they would come on site and conduct their own ORI check/verification so BLM could tie – in the booster compressor.

**Brad** - verifies Alex’s statement. **Nick D.** – CRLP will have to provide a proposal in order for Brad to conduct the ORI.

**Nick/Heath/Alex** – the COR’s can approve up to a certain dollar amount on some projects. **Heath** – COR’s do have authorization up to a designated dollar amount.

**Alex** – there is a limit on the dollar amount, and, it needs Sam’s approval.

**Brad/Alex/Tim** – What about the isolation of the drain and the electrical relays?

**Alex**- They placed a plug in the end of the drain going into the auxiliary building and poured grout over the drain. **Tim** - The electrical relay testing has been completed, and the PM checks will be done as well.
- **Nick/Brad/Sam – Increasing Production (Booster Compressor)**

Nick - Brad has provided me with a proposal to do some tuning on the compressor. **Brad** – the plan is designed to lower the pressure of the K100, and thereby bring in more feed to the plant. **Sam** – Is there an advantage to do it right now? **Brad** – the advantage right now is it will provide more feed into the plant.
- **Nick/Sam** – There are two economic issues: 1. you conceivably improve your revenue stream, and 2. High climatic temperature issues potentially beginning in June/July. **Sam** – go ahead and put the proposals together from Brad and the CORs can take a look at it.
- **Nick/Alex – Swamp Cooling** – the concern was the flow patterns of the coolers, the size of the coolers, and the location/placement of the coolers. **Alex** – it’s a separate contract outside the CRLP. It’s the best solution until something more permanent was done. I spoke with Mark and Brad to do an MOC and did not receive any pushback. A contract has been done to order the coolers.
- **Nick – PRISM PM** – tentatively the week of 5/29 – 6/1/18 Air Products is available to conduct an onsite visit regarding spare parts.

- **Nick/Sam/Barry – Training Proposal**

CRLP and BLM agreed on the approval showing that Air Products will provide training for the operators according to the FAR Base Contract. **Barry** – concerns on the terminology. **Sam** – Barry lets' not make any changes at this time, and let them provide the proposal first.

- **Nick** – review the list of deficiencies and provide feedback to me. It is a tool for everyone to use.
  - DGA solution – Barry did we get it? **Barry** – yes we did get it.
  - Lock out/tag out – have they been restored? **Barry** – I will look into it.

**Meeting Adjourned**